



Step 1. Meet with your academic advisor for initial review and signature.

Step 2. **Submit within 30 days of Advisor signature** and with **\$10 application fee** to cashier's office for an unlimited number of applications during the academic year.

Step 3. Make a copy for your records.

Step 4. Expect an email verification that your listed plan meets official graduation requirements.

Student Information	
SELECT THE QUARTER YOU PLAN TO COMPLETE THIS DEGREE <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring Year _____	PHI THETA KAPPA MEMBER <input type="checkbox"/> Yes <input type="checkbox"/> No
NAME AS YOU WISH IT TO APPEAR ON YOUR DEGREE - Last name must match your records	STUDENT ID #
MAILING ADDRESS Address _____ City _____ State _____ Zip _____	REQUESTING HIGH SCHOOL DIPLOMA <input type="checkbox"/> Yes <input type="checkbox"/> No

#### INSTRUCTIONS:

In the Basic Requirements, Quantitative, Distribution, and Elective sections, list only courses you already completed. In the Projected section list courses you are currently enrolled in and courses you anticipate enrolling in. **If you are using transferred credits toward degree requirements, list course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (\*) beside each transferred course. List colleges/universities below and a photocopy of each evaluated transcript must be attached.**

#### BASIC REQUIREMENTS – 10 credits required

Minimum 2.00 GPA required. No Pass/Fail "S" grades allowed. (Exception: AP, CLEP, DANTES, IB scores, and College in the High School (CHS). Write the grade in the space provided for each of the courses you have already completed. ENGL& 101 (Formerly ENGL 101) and ENGL& 235 are required courses.

\_\_\_\_\_ ENGL& 101 (was ENGL 101) (5 credits) \_\_\_\_\_ ENGL& 235 (5 credits)

\_\_\_\_\_ TOTAL BASIC REQUIREMENT CREDITS

#### QUANTITATIVE/SYMBOLIC REASONING SKILLS – 5 credits required

MATH& 151 furnishes the quantitative skills required in the commonly recognized educational transfer pathways toward a baccalaureate degree.

QUANTITATIVE COURSE required with a grade of "C" or better. Grade \_\_\_\_\_

\_\_\_\_\_ TOTAL QUANTITATIVE CREDITS

#### HUMANITIES – 15 credits required

Select from at least TWO different disciplines (subject areas). May include up to five credits of skill performance courses. May include up to five credits of a 100-level foreign language course or five credits of a 100-level American Sign Language course. Maximum of five credits may be taken as "S" grades. No more than 10 credits from any one subject are allowed. Minimum 2.00 GPA required in this distribution

DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE

\_\_\_\_\_ TOTAL HUMANITIES CREDITS

#### NATURAL SCIENCES/MATHEMATICS – 15 credits required

Maximum of 5 credits may be taken as "S" grades. Minimum 2.00 GPA required in this distribution area.

DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE
MATH& 152	5		PHYS& 222	5				
PHYS& 221	5							

\_\_\_\_\_ TOTAL NATURAL SCIENCES/MATHEMATICS CREDITS

**SOCIAL SCIENCES – 15 credits required**

Select from at least TWO different disciplines (subject areas). No more than 10 credits from any one subject are allowed. Minimum 2.00 GPA required in this distribution area.

DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE

\_\_\_\_\_ **TOTAL SOCIAL SCIENCES CREDITS**

**CS MAJOR REQUIREMENTS – 10-20 credits required**

Consult with your academic advisor to carefully select an additional 5 credits for the University Specific Requirements. Minimum 2.00 GPA required in this distribution area.

DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE
CS& 141	5		MATH& 163	5				
CS 142	5							

\_\_\_\_\_ **TOTAL CS MAJOR REQUIREMENTS CREDITS**

**ELECTIVES – 0-10 credits required + University Specific Requirement (0-10 Credits)**

Consult with your academic advisor to carefully select any additional credits needed for the University Specific Requirements. Minimum 2.00 GPA required in this distribution area.

DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE	DEPT. & COURSE NUMBER	CREDIT	GRADE

\_\_\_\_\_ **TOTAL CORE ELECTIVES CREDITS**

**PROJECTED CREDITS**

List all courses in which you are currently enrolled or plan to enroll in to complete your degree. Indicate the quarter you will enroll in each class by listing F, W, Sp, Su and the year; i.e., F18 for Fall 2018. Official transcripts *required* if credits are from other institutions. DISTR= Distribution, CR = Credit, QTR = Quarter, Fall = F, W = Winter, SP = Spring, SU = Summer

DEPT. & COURSE NUMBER	DISTR	CR	QTR	DEPT. & COURSE NUMBER	DISTR	CR	QTR	DEPT. & COURSE NUMBER	DISTR	CR	QTR

\_\_\_\_\_ **TOTAL PROJECTED CREDITS**

\_\_\_\_\_ **TOTAL DEGREE CREDITS (minimum of 90 credits required with a minimum of 2.00 college level GPA)**

**You must inform the Registration office of all changes you make in your projected schedule. Not following this plan may delay your graduation.**

PRINTED ADVISOR NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADVISOR NAME (Initial Review Completed) \_\_\_\_\_ DATE \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ DATE \_\_\_\_\_

**DO NOT WRITE IN THIS SECTION - FOR OFFICE USE ONLY**

REQUESTING HIGH SCHOOL DIPLOMA \_\_\_\_\_ HIGH SCHOOL DIPLOMA POSTED \_\_\_\_\_ HIGH SCHOOL DIPLOMA MAILED \_\_\_\_\_

SM5001 \_\_\_\_\_ SM6015 \_\_\_\_\_ FINAL GPA \_\_\_\_\_ SM6009 (POSTED TO TRANSCRIPT) \_\_\_\_\_

DIPLOMA ORDERED \_\_\_\_\_ DIPLOMA PROOFED \_\_\_\_\_ DIPLOMA MAILED \_\_\_\_\_

EVALUATED BY: \_\_\_\_\_

Yakima Valley College does not discriminate against any person on the basis of race, color, national origin, disability, sex, genetic information, or age in admission, treatment, or participation in its programs, services and activities, or in employment. All inquiries regarding compliance should be directed to the Director of Human Resource Services, YVC, South 16th Ave. & Nob Hill Blvd., Yakima, WA 98902; or call 509.574.4670.