

## Synchronous vs. Asynchronous: Why and How

### Synchronous vs. Asynchronous Teaching

	Synchronous	Asynchronous
Strengths	<ul style="list-style-type: none"> <li>Creates community: when students are under stay at home orders, synchronous meetings are the only way they meet you and other students</li> <li>Allows for real-time interaction and questions</li> <li>Provides an opportunity for quick assessments of student understanding</li> </ul>	<ul style="list-style-type: none"> <li>Learners can access at any time</li> <li>Allows for editing questions and/or responses</li> <li>Provides flexibility for students in uncertain times</li> <li>Provides more reflection/processing time for content being introduced</li> </ul>
Challenges	<ul style="list-style-type: none"> <li>Requires specific times</li> <li>Technology glitches can interfere</li> <li>The cognitive load of web-based learning is higher, so cannot be sustained in the same way as face-to-face instruction</li> </ul>	<ul style="list-style-type: none"> <li>Harder to create community and connection</li> <li>Calendars and navigation must be clear</li> <li>Students must be diligent with managing their time and creating routines</li> </ul>
Equity	<ul style="list-style-type: none"> <li>Doesn't always allow for equal participation</li> <li>Difficult to caption real-time discussions</li> <li>Can benefit students who want connection</li> </ul>	<ul style="list-style-type: none"> <li>Students can feel isolated</li> <li>Instructional technology may be difficult to use</li> <li>Can be easier for students who are language learners</li> </ul>
Best Practices	<ul style="list-style-type: none"> <li>Plan several short sessions at a variety of times during a week or throughout the quarter and let students choose which one they will attend</li> <li>Ask student volunteers to help manage the online meeting space and participants</li> <li>Record all synchronous meetings and make them available with captions</li> <li>Don't require synchronous attendance</li> </ul>	<ul style="list-style-type: none"> <li>Create short, captioned videos for instruction and pair them with a transcript</li> <li>Let students help structure the schedule each week</li> <li>Create chances for students to interact with you, with individual classmates, and with groups of classmates</li> <li>Record feedback and ask for recorded discussions or demonstrations, but provide tech support and alternate options</li> </ul>